# Llanymynech Limeworks Volunteer Equipment Officer Description



## Who We Are

The "LLIMEYS" as we are commonly known, is a group of people who have come together with the common interest of preserving Llanymynech Limeworks for future generations.

The Limeworks ceased operations in 1914, about the time of the outbreak of WWI and lay derelict for decades before being purchased from the Earl of Bradford's estate by Shropshire Council in 1970. The limestone quarries were leased by the Earl of Bradfords estate to the Shropshire Wildlife Trust (English quarry) and the Montgomeryshire Wildlife Trust (Welsh quarry).

The Hoffmann kiln and Chimney and the two Draw kilns next to it were given Grade II listed building status on 21 October 1987 and the Limeworks was declared a Scheduled Monument on 14 July 2006. On 28 September 2020 the Limeworks was awarded Local Nature Reserve status.

2006 to 2009 saw large scale conservation works carried out with a grant from the Lottery Heritage fund and English Heritage. Since then, the site has been largely maintained by the efforts of our volunteers.

### General

The Llanymynech Limeworks is owned and managed by Shropshire Council. As volunteers we work within any boundaries set out by the Council and should consult with their representative on all matters affecting the well-being of the Limeworks.

The Llanymynech Limeworks Equipment Officer is responsible for the maintenance and security of all equipment owned or rented by the LLIMEYS.

Currently there is no reimbursement for time or expenses available, however this policy is subject to review by the committee should the funding become available.

#### **Key Skills**

- Good knowledge of common tools used for general maintenance and gardening.
- Able to instruct others in the use of tools.

#### Tenure

The Llanymynech Limeworks Equipment Officer shall be elected at a General meeting of members and serve for a maximum period of 5 years. An individual may be elected to serve successive terms, but will always be subject to the 5-year tenure rule.

The Equipment Officer should ensure that a successor is found before the term of office finishes.

#### Main Responsibilities

Be responsible for all equipment owned or rented by the Association.

- Maintain a register of all equipment owned or rented by the Association.
- Maintain a register of personnel trained on specific equipment's.

- Regularly inspect the equipment for defects that may affect its safe use.
- Maintain a booking in/out system for equipment.
- Ensure that personnel booking out equipment are appropriately competent or trained in its use, or that appropriate supervision is given.
- Advise the committee of equipment requiring repair/maintenance together with any costs.
- Advise the committee of new equipment that needs to be purchased and where required, provide a support case with costs.
- Advise the committee of any equipment that needs to be rented, together with costs.
- Advise the committee of any equipment training required.
- Advise the committee of equipment that requires disposal so that it may be removed from the register.