

Llanymynech Limeworks Volunteer Chair Person Description



Who We Are

The “LLIMEYS” as we are commonly known, is a group of people who have come together with the common interest of preserving Llanymynech Limeworks for future generations.

The Limeworks ceased operations in 1914, about the time of the outbreak of WWI and lay derelict for decades before being purchased from the Earl of Bradford’s estate by Shropshire Council in 1970. The limestone quarries were leased by the Earl of Bradfords estate to the Shropshire Wildlife Trust (English quarry) and the Montgomeryshire Wildlife Trust (Welsh quarry).

The Hoffmann kiln and Chimney and the two Draw kilns next to it were given Grade II listed building status on 21 October 1987 and the Limeworks was declared a Scheduled Monument on 14 July 2006. On 28 September 2020 the Limeworks was awarded Local Nature Reserve status.

2006 to 2009 saw large scale conservation works carried out with a grant from the Lottery Heritage fund and English Heritage. Since then, the site has been largely maintained by the efforts of our volunteers.

General

The Llanymynech Limeworks is owned and managed by Shropshire Council. As volunteers we work within any boundaries set out by the Council and should consult with their representative on all matters affecting the well-being of the Limeworks.

The Llanymynech Limeworks Volunteer Chair Person is the focal point for all of the activities carried out by the LLIMEYS, acting as the Spokes Person in all matters. The Chair Person is responsible for the overall organisation and running of the LLIMEYS, including promotion and development.

The Chair Person works with all of the committee members and volunteers to ensure that all activities are carried out safely and in accordance with the current LLIMEYS Constitution.

Currently there is no reimbursement for time or expenses available, however this policy is subject to review by the committee should the funding become available.

Key Skills

- Good leadership qualities
- Good communicator
- Strategic thinker
- Able to delegate responsibilities
- Able to motivate others

Tenure

The Llanymynech Limeworks Chair Person shall be elected at a General meeting of members and serve for a maximum period of 5 years. An individual may be elected to serve successive terms, but will always be subject to the 5-year tenure rule.

The Chair Person should ensure that a successor is found before the term of office finishes.

Meetings

The Chair Person will plan and chair all meetings of the LLIMEYS, including the Annual General Meeting as appropriate, ensuring:

- The agenda is planned in advance with the Secretary.
- A meeting quorum is attained in accordance with the LLIMEYS Constitution.
- A balance is struck between time-keeping and space for discussions.
- Business is dealt with and decisions made.
- Decisions, actions and deliberations are adequately minuted.
- The implementation of decisions is clearly assigned and monitored.
- Adequate support and supervision arrangements are made for the volunteers directly managed or reporting to the committee.

Reports

The Chair Person is to liaise with the Treasurer and Secretary to ensure that all Financial and Management reports are prepared, signed and submitted in accordance with the current Constitution and any Legislation in place at that time.